HERITAGE ON THE MARINA

RESIDENTS’ COUNCIL MEETING

MINUTES OF THE MEETING, AUGUST 27, 2021

Present: Bernie Burke, Gary Skootsky, Martha Torres, Fred Wentker

Staff: Mary Linde, Janet Howell, Katrina Kleine, Oleg Korsunsky, Sandra Peret, Erin Prosser, Hanh Ta, Karina Tapia

Board: Tony Hanley, Scott Hines, Margaret Jacobs

Bernie Burke, Chair of the Residents’ Council, opened the meeting and welcomed everyone. Bernie asked for a moment of silence for those friends and residents who are no longer with us and those who may be ill.

The Garden Committee was recognized for how well the garden is looking.

Treasurer’s Report: Martha Torres reported an August expenditure to the Garden Committee of $72.34, leaving a balance of $5,466.10.

CEO’s Report: Mary Linde reported that there was a very productive Board Meeting this week. The Board voted unanimouslyto approve moving forward with a concept for our strategic plan. This will involve a project team and work on programmatic and financial projections to ensure the feasibility of any construction moving forward. The ultimate goal of the strategic plan will be to provide for sustainable operations – the right number and size of apartments to support revenue to fund operations. Currently we are running an annual deficit of four to four and one-half million dollars from our endowment. The endowment will not last 20 years at this current rate.

Other goals of the Executive Team include, 1) minimal disruption to residents and staff by doing a phased approach to construction, 2) honoring our commitments to residents and staff, 3) maintaining market relevance, 4) being good stewards of our resources to maintain future charitable efforts through our endowment, 5) improving and retaining opportunities for future affiliations.

We are still in the high-level strategic planning stage and Mary will communicate plans, with the community, as appropriate.

We are recruiting a full-time Human Resources Director.

Hanh Ta, NHA/Operations Director: The Heritage must comply with SF Safer Return Together orders as well as those of the California Department of Public Health. Because we are a congregate living facility, we are held to a higher standard than the general population. The Executive Team is working on a policy to implement the new State health care vaccine mandate for staff and vendors. Some exemptions may apply. Anyone who is not vaccinated, prior to September 15, will be wearing an N95 mask for every one’s safety.

The Heritage is working with the State on a model to ensure resident and staff access to digital Covid-19 vaccine records and any necessary cards and/or codes.

Once government guidelines are established, we anticipate a rollout of booster shots similar to our initial round of vaccinations.

The resident survey is in process and should be distributed this fall.

Please continue to properly wear face coverings and maintain social distancing.

Janet Howell, Director of Marketing and Admissions: We have three new residents, Paula Cornyn, Pamela Fisher and Margaret Johnson, with a fourth new resident pending.

Communication is an on-going concern and we are working to better understand how we can communicate with our residents in a more efficient and effective manner.

Due to a number of challenges, our Resident Manual has been delayed for another two or three weeks.

Oleg Korsunsky, Director of Maintenance: Oleg reported that our elevators have been inspected by the State, some minor issues are being addressed and final permits will be posted shortly. Work on the façade is pending, awaiting estimates for labor, materials and scaffolding. Leaks have been repaired and internal paint will be touched up as necessary.

The Perry Building steam heating capital project has been delayed pending Department of Public Health approval. The project includes steam trap assessment and replacement, thermostatic controls, and hammer arresters being rebuilt/installed as needed. We anticipate completing the project in 2021.

We are working with Comcast and other vendors to improve the signal for station 998. The internet is not affected. We are also looking at hand-holds for the gazebo. Due to the excessive cost of finding and repairing the water leak under the parking lot, we are using an irrigation work around and plan to connect the Cottage water system to the Perry Building.

Sandra Peret, Director of Staff Development and Infection Prevention Nurse: We have received about 90% of this week’s Covid testing results and all are negative so far. We do not currently have any residents or staff under investigation and will continue testing next week. There is no word on the dining room reopening. We are in constant contact with the Department of Public Health and must follow all written directives in addition to specific recommendation based on daily discussions with the Department. Residents should continue to report any symptoms for appropriate follow up and staff should continue to stay home when feeling unwell.

We are currently under surveillance testing because we have had positive tests. We are considered a “hotbed” and need two sequential weeks of negative testing. Because of our congregate living situation and the age and general health of the residents, we are held to a higher standard regarding group dining than the general population.

When you leave the facility, please limit exposure - use caution. When dining or visiting off campus, limit yourself to your pod.

Karina Tapia, Director of Social Services/Wellness and Community Life: Due to the current challenge of planning activities, we are enhancing our interactive Zoom activities and lectures. We are also expanding our “roaming carts” with activities, food/drink and beauty supplies. A Polynesian event is planned for the Courtyard. Steven and Irving are continuing room visits.

Stella Voyles is heading up our annual Head Start holiday program. She is looking for donations and for people who can knit hats and scarfs. Cash donations are appreciated and can be made payable to the Heritage on the Marina Residents’ Council, note that it is for the Head Start program.

The next Residents’ Council Meeting will be held on Friday,

September 24, 2021.

Council Secretary